

2010 SLHHN Quality Awards Project Scoring Sheet

Name of Project: _____ Submitted Category: _____

Scoring: Provide a score from 1-5 for each component (use of 0.5 increments acceptable):

- 1 Minimally met criteria, but not all necessary elements present
- 2
- 3 Satisfactory, meets all elements of criteria
- 4
- 5 Outstanding, exceeds expectations for all elements of criteria

COMPONENT		Project score	Comments
Multidisciplinary team effort and commitment to improvement (10%)	Multi-department, multidisciplinary team members when appropriate		
	Support from organizational and department leadership		
	Evidence of customer or key stakeholder input—going to the source		
	Evidence of benchmarking/research/ best practices/ literature search		
Measurable improvements (20%)	Clearly defined AIM/opportunity for improvement statement		
	Current process/outcome and desired process/outcome of project clearly stated		
	Data used to identify/quantify problem		
	Demonstrated use of effective quality tools to analyze process and data (i.e. flowchart, fishbone diagram, survey data, etc.)		
	If appropriate, was baseline data displayed for pre- and post- change action(s) implementation?		
Achievement and evidence of sustained improvement over the past 12-18 months (30%)	Did they use inferential statistics (contact Research) to determine if the change was statistically significant? (If so, this should reflect positively in how you score this category.)		
	Sufficient post-project implementation data collected to establish clear (positive) trend		
	Data displayed with effective tools (i.e. bar graph, control chart, etc.)		
	Was there a clearly defined plan to spread the effective change (i.e. to another unit or to the rest of the Network)		
Relevance to the priorities of the organization's Mission, Vision, Values and the 5 points of the star (20%)	Is the project linked to SLHHN organizational and customer priorities?		
	Is the project applicable to on of the Five Points of the Star?		
Effective use of the PDCA methodology (20%)	Clear goal identified? Do you know what they were attempting to accomplish?		
	Were potential barriers and resistance considered and addressed?		
	Was there a thorough implementation plan for testing of their proposed changes?		
	Were appropriate quality tools used to develop and select actions?		
	Were actions of the team linked to outcomes?		
	Were the outcomes related to the AIM statement?		
Was the change an improvement? How do you know?			
Additional Feedback:	Total Score 0 -25		